

2023 Town Board Meeting Minutes with Resolutions or Ordinances Passed

The minutes in this document are for the following meetings from 2023:

January 11, 2023 – Regular Monthly Meeting

February 16, 2023 – Regular Monthly Meeting

- Ordinance 2023-1 Snow Emergency and Snowplow Driver CDL

March 8, 2023 – Regular Monthly Meeting

April 12, 2023 – Regular Monthly Meeting

April 19, 2023 – Annual Meeting

May 10, 2023 – Board of Review (meet to Adjourn to a later date in the Fall)

May 10, 2023 - Regular Monthly Meeting

June 14, 2023 – Regular Monthly Meeting

- Ordinance 2023-2 Responsible Unit Recycling Ordinance

July 12, 2023 – Regular Monthly Meeting

August 9, 2023 – Regular Monthly Meeting

September 13, 2023 – Regular Monthly Meeting

October 11, 2023 – Regular Monthly Meeting

November 8, 2023 – Public Budget Hearing

November 8, 2023 – Special Town Electors Meeting

- Resolution 2023-3 for Electors to Adopt the Town Tax Levy at Special Town Meeting of the Electors

November 8, 2023 - Regular Monthly Meeting

- REVOKED - Ordinance 2013-1 to Regulate and Prohibit Parking of Vehicles within the Town of Manitowoc Rapids (N & S Parkview Rd)

December 13, 2023 – Regular Monthly Meeting

- Resolution 2023-4 to Amend the 2023 Budget
- Resolution 2023-5 Appointing Election Officials for the Town of Manitowoc Rapids

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE JANUARY 11, 2023**

The January 11, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 7:00 pm at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jeremy Stradal-Road Foreman, Jessica Backus-Clerk/Treasurer, and Jim Wiesner-Constable. Scott Tennessen-Assessor was excused.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the December 7, 2022 meeting. Supervisor Jost moved to approve the meeting minutes, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the January 11, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 7:02 p.m.

Mike Valleskey, requested the Town Board invite the Town’s County Board Supervisor Rick Gerroll to attend a town meeting and provide information regarding the courthouse dome project.

No one present wished to speak, subsequently Chairperson Stradal closed public input at 7:03 p.m.

REPORTS

Constable – Constable Wiesner reported on the Lee Schisel property.

Highway – Road Foreman Stradal reported they will be working on trimming the trees on Cedar Lane this coming week.

Assessor – Nothing to report.

NEW BUSINESS

Discussion and possible action on Hawkins Ash Contract

Chairperson Stradal moved to approve the Hawkins Ash Contract; seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Manitowoc County Joint Powers Agreement

Chairperson Stradal moved to approve the Manitowoc County Joint Powers Agreement, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on City of Manitowoc Biosolids Agreement

Supervisor Wetenkamp moved to approve the City of Manitowoc Biosolids Agreement, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Rural Mutual Insurance Quotes

The Board tabled the quotes until the building valuations come in. They would like to increase the cost of the three plow trucks as well.

Discussion and possible action on Mill Rd Bridge

Chairperson Stradal informed the Board that Mill Rd Bridge needs to be reviewed do to poor structure.

Discussion and possible action on Speed Limit on CTH H

Supervisor Wetenkamp informed the concerned citizen the speed limit will remain as posted.

Discussion and possible action on Declaring a Snow Emergency

Chairperson Stradal discussed the snow emergency ordinance from the WTA magazine and the possibility of the Town Attorney drafting such an ordinance to be discussed at next month's meeting.

Discussion and possible action on Fire Department and First Responder Year End Report

Clerk Backus reported all five entities turned in their reports.

Discussion and possible action on Recycling Center Hire

Chairperson Stradal moved to hire Shelly Moffat for the recycling center position, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

OTHER BUSINESS

Items for Next Month's Agenda

Rural Mutual
Mill Rd Bridge
Snow Emergency

Vouchers

Clerk Backus presented the January vouchers. Chairperson Stradal moved to approve the vouchers as presented for the month of December and the beginning of January, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Monthly Meeting – February 15, 2023 at 7:00 p.m.

There being no further discussion, Supervisor Jost moved to adjourn; seconded by Supervisor Wetenkamp, and the motion was adopted by acclamation. The meeting was adjourned at 7:21 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE FEBRUARY 16, 2023**

The February 16, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 7:00 pm at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, and Jim Wiesner-Constable. Jeremy Stradal-Road Foreman and Scott Tennessen-Assessor were excused.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the January 11, 2023 meeting. Supervisor Wetenkamp moved to approve the meeting minutes, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the February 16, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Before public comment started Chairperson Stradal, per the Town Attorney’s advice, stated the town board took action to recommend approval of the zoning change for a property on Herman Rd to Manitowoc County and that action still stands, and the ultimate decision on the matter is by Manitowoc County, not the Town Board. With that, Chairperson Stradal opened public comment at 7:02 p.m.

Barb Kakuk, 3103 Herman Rd. – opposed to the rezone change for the property on Herman Rd.

Scott Kakuk, 3103 Herman Rd. – on behalf of Steve and Faith Skarda’s, 3008 Herman Rd., he read their letter opposing rezone change.

Lorraine Kochan, 3104 Herman Rd. – opposed to the rezone change.

Terese Jaeger, 3414 Goodwin Rd – opposed to the rezone change.

Greg Schmill, 3343 Kimberly Circle (City of Manitowoc) and representing most of the neighbors in the Kimberly Circle area - opposed to the rezone change.

No one else present wished to speak, subsequently Chairperson Stradal closed public input at 7:13 p.m.

COORESPONDCE

WTA Letter

Scott Merten’s Email regarding Rezone

Mary Grall’s Email regarding Rezone

REPORTS

Constable – Constable Wiesner reported that he notified a resident on Sampe Rd about the snow ordinance.

Highway – Chairperson Stradal provided Road Foreman Stradal reported. He received a quote for 25,000 garbage bags in the amount of \$9,375.00. They posted slow down signs at the Recycling Center. Culvert bid opening will be March 15 after the class 2 publication. He would like the Board to discuss the pipe by Lepich Farm as well.

County Board Supervisor-District 21 – Rick Gerroll and Bob Ziegelbauer reported on the Courthouse Dome Project.

NEW BUSINESS

Discussion and possible action on Ordinance 2023-1 Snow Emergency and Snowplow Driver CDL

Supervisor Wetenkamp moved to approve the Ordinance 2023-1 Snow Emergency and Snowplow Driver CDL; seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Biosolids Agreement with MPU

Supervisor Jost moved to approve the Biosolids Agreement with MPU, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Rural Mutual Insurance Quotes

Chairperson Stradal moved to accept the quote increasing the insurance policy deductible to \$2500 which will lower the premium, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Mill Rd Bridge

Chairperson Stradal had nothing to report at this time.

OTHER BUSINESS

Items for Next Month's

Mill Rd

Agenda Vouchers

Clerk Backus presented the February vouchers. Chairperson Stradal moved to approve the vouchers as presented for the month of January, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Monthly Meeting – March 8, 2023 at 7:00 p.m.

Culvert Bid Opening – March 15, 2023 at 7:00 p.m.

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

Ordinance No. 2023-1

Snow Emergency and Snowplow Driver CDL

Town of Manitowoc Rapids, Manitowoc County, Wisconsin

WHEREAS, the Town Board has authority pursuant to Sections 60.22(3) Wis Stat to exercise village powers; and

WHEREAS, the Town Board finds it is in the best interest of the public for safety, health, protection, and public welfare proposes to adopt this ordinance;

NOW THEREFORE, it is ordained as follows:

1. **Town Board Declaration of Snow Emergency.** Pursuant to the Town Board's authority, under section 323.11, Wis. Stat., and Chapter 60 of the Wisconsin Statutes, the Town Board may declare by resolution an emergency within the town, including a snow emergency, whenever conditions arise by a current or imminent threat of snow or ice conditions that impair transportation or other critical systems of the town. Section 323.14 (4) (b), Wis. Stat. provides if under such circumstances the town board is unable to meet promptly, then the town chairperson shall exercise by proclamation the powers conferred upon the town board under section 323.11 which are necessary and expedient. The Town Board declares that whenever there is a snowfall of six (6) inches or more during an eight (8) hour period, a snow emergency shall exist in the town.

2. **Town Chairperson Declaration of Snow Emergency.** In addition to the circumstances provided in Section 1, the Town Chairperson may declare a snow emergency exists because of existing or threatened snow or ice conditions which necessitate the prompt removal of accumulations of ice and snow from town roads and highways or the exercise of preventive maintenance to avoid the excessive accumulation of ice and snow.

3. **Period of Snow Emergency.** The period of the snow emergency shall be determined by the Town Chairperson for the time during which the emergency conditions exist or are likely to exist.

4. **No CDL Requirement.** In the event (a) a snow emergency exists under the terms of this ordinance or is declared by the Town Board or the Town Chairperson, and (b) additional assistance is required by the Town for snowplow operations, then pursuant to Trans 102.23(7) Wisconsin Administrative Code, no CDL class, endorsement or restriction shall apply to a person operating a commercial motor vehicle for the purpose of removing snow or ice from a roadway by plowing, salting, sanding or applying other snow and ice treatment chemicals if (a) the person is an employee of the Town with a population of 3000 or less; (b) the person holds a valid license authorizing the operation of class "D" vehicles; and (c) the person is operating within the boundaries of the Town of Manitowoc Rapids.

5. **Effective Date.** This ordinance shall be effective upon adoption and posting according to law.

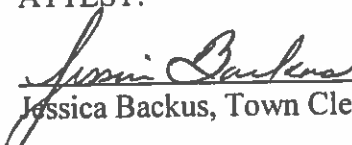
Adopted February 16, 2023.

TOWN OF MANITOWOC RAPIDS



Joshua Stradal, Town Chairperson

ATTEST:



Jessica Backus, Town Clerk

**TOWN OF MANITOWOC RAPIDS
BID OPENING FROM MARCH 8, 2023**

Chairperson Stradal called the bid opening meeting to order at 7:00p.m. on March 8, 2023. Town Board Members present were Chairperson Stradal, 1st Supervisor Tom Wetenkamp, 2nd Supervisor John Jost, along with Road Foreman Stradal and Clerk/Treasurer Backus.

Chairperson Stradal stated there were two contractors that submitted proposals for the 2023 Culvert Proposals. Chairperson Stradal read the proposals.

Chairperson Stradal moved to award the following project numbers 1 (Whitewater Dr), 9 (N Union Rd), 10 (Stone Rd and Arrow Rd), and 11 (Stone Rd and Tall Oaks Rd) to Alfson Excavating, and project numbers 2 (Middle Rd), 3 (Freeway Ln), 4 (Rayann Dr), 5 (Logwood Ln), 6 (Middle Rd), 7 (Pinecrest Rd), and 8 (Hwy H) to Tisler Trucking; seconded by Supervisor Jost. Upon vote, the motion carried unanimously. The 11 culvert projects total \$96,565. The Town will use ARPA funds to fund the projects. The County will reimburse the Town for 50% of the cost.

Supervisor Wetenkamp moved to adjourned at 7:06 p.m., seconded by Supervisor Jost. Unanimously approved.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE MARCH 8, 2023**

The March 8, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 7:06 pm at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, Jeremy Stradal-Road Foreman, and Jim Wiesner-Constable.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the February 16, 2023 meeting. Supervisor Jost moved to approve the meeting minutes, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the March 8, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 7:08 p.m.

No one present wished to speak, subsequently Chairperson Stradal closed public input at 7:08 p.m.

COORESPONDCE

WTA Letter

REPORTS

Highway – Road Foreman Stradal reported weight limits will be posted on Monday. Roadwork bid meeting will take place before the April meeting.

UNFINISHED BUSINESS

Discussion and possible action on Mill Rd Bridge

Chairperson Stradal had nothing to report at this time.

OTHER BUSINESS

Items for Next Month’s

Branch Rec Association Liquor License

Agenda Vouchers

Clerk Backus presented the March vouchers. Supervisor Wetenkamp moved to approve the vouchers as presented for the month of February, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Roadwork Bid Opening – April 12, 2023 at 6:30pm

Monthly Meeting – April 12, 2023 at 7:00 p.m.

Annual Meeting – April 19, 2023 at 7:00 p.m.

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 7:16 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
BID OPENING FROM APRIL 12, 2023**

Chairperson Stradal called the bid opening meeting to order at 6:30 p.m. on April 12, 2023. Town Board Members present were Chairperson Stradal, 1st Supervisor Tom Wetenkamp, 2nd Supervisor John Jost, along with Road Foreman Stradal and Clerk/Treasurer Backus.

Clerk Backus informed the Board that the total Highway/Street Construction budget for this year was \$95,918.00.

Chairperson Stradal stated one bid was received from Northeast Asphalt for all five repaving projects. Chairperson Stradal read the bid amounts.

Chairperson Stradal stated one bid was received from Scott Construction for all six single chipseal projects and the wedging project. Chairperson Stradal read the bid amounts.

Chairperson Stradal stated one bid was received from Struck and Erwin for all ten resurfacing projects and one of the chipseal projects. Chairperson Stradal read the bid amounts.

Chairperson Stradal moved to award the following bidders and projects: Northeast Asphalt the repaving projects of the east portion of the parking lot for \$49,410.00, Hwy H Curve for \$5,450.00, Stone Rd Patch #1 for \$6,560.00, and Stone Rd-Patch #2 for \$4,600.00; Scott's Construction the chipseal projects of Oakwood Lane and the Stone Rd/Oakwood Lane Intersection for \$28,740.00, and reject all other repaving, chipseal, wedging, and resurfacing bids; seconded by Supervisor Wetenkamp. Upon discussion and vote, the motion was carried unanimously.

After all the bids/projects were awarded the Highway/Street Construction budget had \$1,158.00 available for unexpected road issues.

Supervisor Wetenkamp moved to adjourned at 6:48 p.m., seconded by Supervisor Jost. Unanimously approved.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE APRIL 12, 2023**

The April 12, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 7:00 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, Jeremy Stradal-Road Foreman, and Jim Wiesner-Constable.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the March 8, 2023 meeting. Supervisor Wetenkamp moved to approve the meeting minutes, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the April 12, 2023 agenda. Supervisor Jost moved to approve the agenda, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 7:02 p.m.

No one present wished to speak, subsequently Chairperson Stradal closed public input at 7:02 p.m.

REPORTS

Constable – Constable Wiesner reported about a dog barking on Whitewater Dr and a stray dog on CTH JJ. He will stop by the Krall property to discuss the condition of their property and report back in May.

Highway – Road Foreman Stradal reported Country Visions will waive the propane tank lease fee this year because it does need to be filled within the next month or so. Mike Slattery quoted noxious weed removal would be \$235 a mile and there are 11 miles to take care of this year.

NEW BUSINESS

Discussion and possible action on Branch Area Recreational Association Liquor License Renewal

Supervisor Jost moved to approve the renewal of Branch Area Recreational Association Liquor License, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

OTHER BUSINESS

Items for Next Month’s

Krall Property

Noxious Weed

Agenda Vouchers

Clerk Backus presented the April vouchers. Chairperson Stradal moved to approve the vouchers as presented for the month of March, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Annual Meeting – April 19, 2023 at 7:00 p.m.

Board of Review – May 10, 2023 at 7:00 p.m. (meet to postpone)

Monthly Meeting – May 10, 2023 following the Board of Review

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 7:10 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES OF THE BOARD OF REVIEW FROM MAY 10, 2023**

The Board of Review was called to order on May 10, 2023 at 6:30 p.m. by Josh Stradal, Chairperson for Town of Manitowoc Rapids at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

Chairperson Stradal moved to postpone the BOR until August 2, 2023 when the 2023 Assessment Roll would be complete, seconded by Supervisor Wetenkamp. Upon vote, the motion carried unanimously. The meeting adjourned at 6:31 p.m.

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE MAY 10, 2023**

The May 10, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:31 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, Jeremy Stradal-Road Foreman, and Jim Wiesner-Constable.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the April 12, 2023 meeting. Supervisor Wetenkamp moved to approve the meeting minutes, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the May 10, 2023 agenda. Supervisor Jost moved to approve the agenda, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:33 p.m.

Mike Valleskey, 3809 Branch River Rd, questioned the time change of the meeting.

No one present wished to speak, subsequently Chairperson Stradal closed public input at 6:34 p.m.

REPORTS

Constable – Constable Wiesner reported one dog at large and rounded up some horses on Homestead Rd.

Highway – Road Foreman Stradal reported closing Stone Rd to two-way traffic for Breakfast on the Farm being hosted by Twin Cities Vue Dairy. They would like to route event traffic from north to south on Stone Rd. He received a call from someone regarding guardrail by S Parkview. The board has investigated guardrail in the questioned section before and it is not required. He also reported possible ditch work that will happen this coming month.

NEW BUSINESS

Discussion and possible action on Recycling Center Compliance Assurance Plan

Supervisor Wetenkamp moved to approve the Recycling Center Compliance Assurance Plan, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Krall Property

Constable Wiesner reported the property owners are working on cleaning up the property and one camper has been removed. Supervisor Jost moved to allow the County to pursue the junk violation for this property, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Noxious Weeds

Chairperson Stradal moved to approve contracting with Mike Slattery to handle the 11 miles of the noxious weed on the town roads, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

OTHER BUSINESS

Items for Next Month’s

Chairperson Stradal-report on Oshkosh Meeting regarding fire department
Amending the Recycling Ordinance
Liquor License Renewals

Vouchers

Clerk Backus presented the May vouchers. Supervisor Wetenkamp moved to approve the vouchers as presented for the month of April, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Monthly Meeting – June 14, 2023 at 6:30pm

There being no further discussion, Supervisor Jost moved to adjourn; seconded by Supervisor Wetenkamp, and the motion was adopted by acclamation. The meeting was adjourned at 6:46 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE JUNE 14, 2023**

The June 14, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:30 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, and Jim Wiesner-Constable. Jeremy Stradal-Road Foreman was excused.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the May 10, 2023 meeting. Supervisor Wetenkamp moved to approve the meeting minutes, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the June 14, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:34 p.m.

Joe Stanzel, Silver Creek Fire Department Chief, has been receiving complaints about the burnt house on Alverno Rd. Chairperson Stradal requested a letter be sent to the property owner.

No one else present wished to speak, subsequently Chairperson Stradal closed public input at 6:37 p.m.

REPORTS

Constable – Constable Wiesner reported two calls.

Highway – Road Foreman Stradal reported Northeast Asphalt completed their awarded projects, the ditch work was completed, started grass cutting and crack-filling will begin next week.

Town Chairperson – Chairperson Stradal reported on Fire Department meeting in Oshkosh. It was a discussion on fire districting and the possible create of them in Wisconsin. The districts would regulate what fire department would service which municipality, versus multiple fire departments servicing one municipality.

NEW BUSINESS

Discussion and possible action on Ordinance 2023-2 Responsible Unit Recycling Ordinance

Clerk Backus explained the previous ordinance was outdated. The Town Attorney provided an updated ordinance for the Board to review. Chairperson Stradal moved to enact Ordinance 2023-2 Responsible Unit Recycling Ordinance, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Accessible Voting Equipment Purchase and Subgrant Program

Clerk Backus reported the current ADA AutoMark voting machine would be obsolete soon. Now would be the time to replace the old ADA machine with the new ADA ExpressVote voting machine because the Wisconsin Election Commission is providing a subgrant for the new ADA machines. Chairperson Stradal moved to approve the purchase of the voting equipment and the subgrant program, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on 2023-2024 Liquor License Renewals

Chairperson Stradal moved to approve the renewal of the liquor licenses for Branch Station, Country Visions Branch C Store, and Wildcats Longbranch Saloon, and a new liquor license for Tavern on 10, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

OTHER BUSINESS

Items for Next Month's

Meeting Notices for the Fire Departments

Resch Property-S Alverno Rd

Vouchers

Clerk Backus presented the June vouchers. Chairperson Stradal moved to approve the vouchers as presented for the month of May, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Monthly Meeting – July 12, 2023 at 6:30pm

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 6:55 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

Ordinance 2023-2

Responsible Unit Recycling Ordinance

- 1.01 Title.** Recycling Ordinance for the Town of Manitowoc Rapids.
- 1.02 Purpose.** The purpose of this ordinance is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in s. 287.11, Wis. Stats., and Chapter NR544, Wis. Administrative Code.
- 1.03 Statutory Authority.** This ordinance is adopted as authorized under s. 287.09(3)(b), Wis. Stats., and the Town of Manitowoc Rapids.
- 1.04 Repeal.** This ordinance repeals and replaces Town Ordinance 9-12-94 of the Town of Manitowoc Rapids. Upon adoption of this ordinance, Ordinance 9-12-94 is repealed in its entirety.
- 1.05 Interpretation.** In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements or interpretations shall apply. Where a provision of this ordinance is required by Wisconsin Statutes, or by a standard in Chapter NR 544, Wis. Administrative Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Chapter NR544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.
- 1.06 Severability.** Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.
- 1.07 Applicability.** The requirements of this ordinance apply to all persons within the Town of Manitowoc Rapids.
- 1.08 Administration.** The provisions of this ordinance shall be administered by the Town of Manitowoc Rapids Town Board.
- 1.09 Effective Date.** The provisions of this ordinance shall take effect upon adoption by the Town Board of the Town of Manitowoc Rapids.
- 1.10 Definitions.** For the purposes of this ordinance:
- 1) “Bi-metal container” means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
 - 2) “Container board” means corrugated paperboard used in the manufacture of shipping containers and related products.
 - 3) “Foam polystyrene packaging” means packaging made primarily from foam polystyrene that satisfies one of the following criteria:
 - a. Is designed for serving food or beverages.
 - b. Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
 - c. Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.

- 4) "Glass Container" means a glass bottle, jar or other packaging container used to contain a product that is the subject of a retail sale and does not include ceramic cups, dishes, oven ware, plate glass, safety and window glass, heat resistant glass such as Pyrex, lead based glass such as crystal, or TV tubes.
- 5) "HDPE" means high density polyethylene, labeled by the SPI code # 2.
- 6) "LOPE" means low density polyethylene, labeled by the SPI code# 4.
- 7) "Magazines" means magazines and other materials printed on similar paper.
- 8) "Major appliances" means a residential or commercial air conditioner, clothes, dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater or stove.
- 9) "Multiple-family dwelling" means a property containing 5 or more residential units, including those which are occupied seasonally.
- 10) "Newspaper" means a newspaper and other materials printed on newsprint.
- 11) "Non-residential facilities and properties" means commercial, retail, industrial, institutional and government facilities and properties. This term does not include multiple family dwellings.
- 12) "Office paper" means high grade printing and writing papers from offices in non-residential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high grade. This term does not include industrial process waste.
- 13) "Other resins or multiple resins" means plastic resins labeled by the SPI code #7.
- 14) "Person" includes any individual, corporation, partnership, association, local government unit, as defined in s. 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.
- 15) "PETE" or "PET" means polyethylene terephthalate, labeled by the SPI code #1.
- 16) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- 17) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 291.01(7) Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in s. 289.01(17)., Wis. Stats.
- 18) "PP" means polypropylene, labeled by the SPI code #5.
- 19) "PS" means polystyrene, labeled by the SPI code #6.
- 20) "PVC" means polyvinyl chloride, labeled by the SPI code #3.
- 21) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires, and bi-metal containers.
- 22) "Solid waste" has the meaning specified in s. 289.01(33), Wis. Stats.
- 23) "Solid waste facility" has the meaning specified in s. 289.01(35), Wis. Stats.
- 24) "Solid waste treatment" means any method, technique or process which is designated to change the physical, chemical, or biological character or composition of solid waste. "Treatment" includes incineration.
- 25) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage, or defect.
- 26) "Yard waste" means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material, no greater than 6 inches in diameter. This term does not include stumps, roots, or shrubs with intact root balls.

1.11 Separation of Recyclable Materials. Occupants of single family and 2 to 4 units residences, multiple-family dwelling and non-residential facilities and properties shall separate the following materials from postconsumer waste:

- 1) Lead acid batteries
- 2) Major appliances
- 3) Waste oil
- 4) Yard Waste
- 5) Aluminum containers
- 6) Bi-metal containers
- 7) Corrugated paper or other container board
- 8) Foam polystyrene packaging
- 9) Glass containers
- 10) Magazines
- 11) Newspaper
- 12) Office Paper
- 13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins
- 14) Steel containers
- 15) Waste tires

1.12 Separation Requirements Exempted. The separation requirements of s. 1.11 do not apply to the following:

- 1) Occupants of single family and 2 to 4 units residences, multiple-family dwelling and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in s. 1.11 from solid waste in as pure a form as is technically feasible.
- 2) Solid waste which is burned as a supplement fuel at a facility if less than 30% of the heat input to the facility is derived from the solid waste burned as supplement fuel.
- 3) A recyclable material specified in s. 1.11(5) through (15) for which a variance has been granted by the Department of Natural Resources under s. 287.11(2m), Wis. Stats., or s. NR 544.14, Wis. Administrative Code.

1.13 Care of Separated Recyclable Materials. To the greatest extent practicable, the recyclable materials separated in accordance with s. 1.11 shall be clean and kept free of contaminants such as food and product residue, oil and grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

1.14 Management of Lead Acid Batteries, Major Appliances, and Waste Oil. Occupants of single family and 2 to 4 units residences, multiple-family dwelling and non-residential facilities and properties shall manage lead acid batteries, major appliances, and waste oil as follows:

- 1) Lead acid batteries shall be properly disposed of at the Town of Manitowoc Rapids Transfer Site.
- 2) Major appliances shall be properly disposed of at the Town of Manitowoc Rapids Transfer Site.
- 3) Waste oil shall be properly disposed of at the Town of Manitowoc Rapids Transfer Site.

1.15 Preparation and Collection of Recyclable Materials. Except as otherwise directed by the Town Board of the Town of Manitowoc Rapids, occupants of single family and 2 to 4 units residences, multiple-family dwelling and non-residential facilities and properties shall do the following for the preparation and collection of the separated materials specified in s. 1.11(5) through (15):

- 1) Aluminum containers shall be thoroughly rinsed out, examples included TV dinner trays, foil wrap, pot pie pans, aluminum cans or siding.
- 2) Bi-metal containers shall be rinsed out cans, removed both ends, and flatten.
- 3) Corrugated paper or other container board shall be flattened and bundled separately.
- 4) Foam polystyrene packaging shall be disposed of with solid waste.
- 5) Glass containers shall be thoroughly rinsed jars or bottles and remove and discard the cover.
- 6) Magazines shall be flattened and bundled separately.
- 7) Newspapers shall be flattened and bundled separately.
- 8) Office paper shall be flattened and bundled separately.
- 9) Rigid plastic containers shall be prepared and collected as follows: Plastic containers identified as number 1-2 shall be thoroughly rinsed and remove caps and rings, examples are milk jugs, liquid detergent bottles, or soda bottles.
- 10) Steel containers shall be rinsed out, removed both ends, and flattened.
- 11) Waste tires shall be properly disposed of at the Town of Manitowoc Rapids Transfer Station for a fee.

1.16 Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings.

- 1) Owners or designated agents of multiple-family dwellings shall do all the following to recycle the materials specified in s. 1.11 (5) through (15):
 - a. Provide adequate, separate containers for recyclable materials.
 - b. Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
 - c. Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
 - d. Notify tenants of reasons to reduce and recycle solid waste, which materials are collected, how to prepare the materials to meet the processing requirements, collection methods and sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number.
- 2) The requirements specified in 1) do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11 (5) through (15) from solid waste in as pure a form as is technically feasible.

1.17 Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties.

- 1) Owners or designated agents non-residential facilities and properties shall do all the following to recycle the materials specified in s. 1.11 (5) through (15):
 - a. Provide adequate, separate containers for recyclable materials.
 - b. Notify in writing, at least semi-annually, all users, tenants and occupants of the properties the established recycling program.
 - c. Provide for the collection of the materials separated from the solid waste by the tenants and occupants and the delivery of the materials to a recycling facility.

- d. Notify users, tenants, and occupants of reasons to reduce and recycle, which materials are collected, how to prepare the materials to meet the processing requirements, collection methods and sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number.
- 3) The requirements specified in 1) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11 (5) through (15) from solid waste in as pure a form as is technically feasible.

1.18 Prohibitions of Disposal of Recyclable Materials Separated for Recycling.


No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in s. 1.11 (5) through (15) which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

1.19 Enforcement.

- 1) For the purpose of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the Town of Manitowoc Rapids may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the Town of Manitowoc Rapids who requests access for purposes of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.
- 2) Any person who violates a provision of this ordinance may be issued a citation by the Town of Manitowoc Rapids to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this paragraph.
- 3) Penalties for violating this ordinance may be assessed as follows:
 - a. Any person who violates s. 1.18 may receive a written warning for the first violation, be required to forfeit \$50 for the 2nd violation, \$100 for the 3rd violation, and not more than \$500 for a 4th violation or subsequent violation together with the costs of prosecution. Penalty amount to be determined by the enforcement agent at the time of the citation.

EFFECTIVE DATE. This Ordinance shall be effective upon adoption by the Town Board and posting requirements according to the law.

Adopted this 14 day of June, 2023.


Town Chairperson

Attested:


Town Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES OF THE SPECIAL MEETING FROM JUNE 21, 2023**

The special meeting on June 21, 2023 for the Town of Manitowoc Rapids meeting was called to order by Supervisor Wetenkamp at 5:00 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called and members present were: Tom Wetenkamp, 1st Supervisor; John Jost, Supervisor 2, and Jessica Backus, Clerk/Treasurer. Chairperson Stradal was excused.

NEW BUSINESS

Discussion and possible action on Liquor License for the Golf Course at Branch River

Clerk Backus reported the Golf Course at Branch River turned in sufficient paperwork and are in good standing. Supervisor Wetenkamp moved to approve the renewal of the liquor license for the Golf Course at Branch River, seconded by Supervisor Jost. Upon vote, the motion carried unanimously.

ADJOURNMENT

There being no further Town business, Supervisor Jost moved to adjourn at 5:02pm; seconded by Supervisor Wetenkamp. Unanimously approved.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE JULY 12, 2023**

The July 12, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:30 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, and Jeremy Stradal-Road Foreman. Jim Wiesner-Constable was excused.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the June 14, 2023 meeting. Supervisor Wetenkamp moved to approve the meeting minutes, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the July 12, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:32 p.m.

Mike Valleskey, Branch River Rd, questioned what the plan was for the rest of the ARPA funds.

No one else present wished to speak, subsequently Chairperson Stradal closed public input at 6:33 p.m.

CORRESPONDENCE

WTA Communication regarding the Governor’s budget cutting general transportation aids.

REPORTS

Constable – No report given.

Highway – Road Foreman Stradal reported grass cutting and crack-filling were done. The recycling center dumpsters are not being emptied again, same issue as last summer.

NEW BUSINESS

Discussion and possible action on Resch Property-206 S Alverno Rd
Tabled until next month.

Discussion and possible action on Just Property-6924 CTH JJ

Chairperson Stradal moved to send a letter to the property owner regarding the public nuisance ordinance, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Speed Limit Reduction on CTH R

Clerk Backus reported the Highway Commissioner provided a communication that Vinton Construction requested the speed limit on CTH R in the Town section that is currently 45mph be reduced from 45mph to 35mph. The recommendation must start at the Town level before the County can review it. Chairperson Stradal moved to make a recommendation to reduce the speed limit in the 45mph section to 35mph, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion on meeting agenda for Fire Departments

Chairperson Stradal would like to meet with one fire department each month to discuss the items on the agenda. Supervisor Wetenkamp moved to start the first meeting on August 9 at 7:00pm with Branch FD, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

OTHER BUSINESS

Items for Next Month's

Resch Property

Just Property

Vouchers

Clerk Backus presented the July vouchers. Chairperson Stradal moved to approve the vouchers as presented for the month of June, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Board of Review – August 2, 2023 from 5:00pm-7:00pm

ARPA Funds Meeting – August 9, 2023 at 6:00pm

Monthly Meeting – August 9, 2023 at 6:30pm

Town Board and Branch FD Meeting- August 9, 2023 at 7:00pm

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 6:49 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES OF THE BOARD OF REVIEW FROM AUGUST 2, 2023**

Board of Review (BOR) reconvened and was called to order at 5:00 p.m. on August 2, 2023 at the Town of Manitowoc Rapids Town Hall.

Roll call was taken and the BOR members present were Josh Stradal, Tom Wetenkamp, and John Jost. Others present, Jessica Backus, Town Clerk/Treasurer and Scott Tennessen, Town Assessor. BOR was in session for at least two hours. Clerk Backus confirmed the appropriate posting/publication of BOR and Open Meeting notices.

Tom Wetenkamp, nominated Josh Stradal as BOR Chairperson, seconded by John Jost. Upon vote, the motion carried unanimously.

Tom Wetenkamp, nominated John Jost as BOR Vice-Chairperson, seconded by Josh Stradal. Upon vote, the motion carried unanimously.

Chairperson Stradal asked Clerk Backus if BOR members had attended the required BOR training. Clerk Backus informed the Chair that Tom Wetenkamp attended the training. His affidavit and exam were on file and had been appropriately filed with the Wisconsin Department of Revenue. The training requirement of at least one member has been met for this year's BOR meeting.

Clerk Backus stated the Town does have an ordinance for confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af)), a policy regarding the procedure for sworn telephone testimony and sworn written testimony, and a policy regarding the procedure for waiver of BOR hearing requests.

Clerk Backus stated there were no new law changes for 2023 BOR.

Assessor Tennessen provided the 2023 assessment roll. The assessment roll was examined, there were no incorrect descriptions, calculation errors, omitted properties or double assessed property errors to correct. Clerk Backus and Assessor Tennessen both stated that the assessor's affidavit had been signed.

There were no open book changes that are included in the assessment roll per the assessor's statement.

Chairperson Stradal offered taxpayers the opportunity to examine the assessment roll. No one was present and no objection forms were received by Clerk Backus or Assessor Tennessen.

Supervisor Wetenkamp moved to adjourn the 2023 BOR, seconded by Supervisor Jost. Upon vote, the motion carried unanimously. The BOR adjourned at 7:00 p.m.

Respectfully submitted,
Jessica Backus, BOR Clerk

**TOWN OF MANITOWOC RAPIDS
SPECIAL MINUTES FROM THE AUGUST 9, 2023**

The August 9, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:00 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, and Jeremy Stradal-Road Foreman. Jim Wiesner-Constable was excused.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:01 p.m.

Mike Valleskey, 3809 Branch River Rd, advocated for a portion of the Town ARPA funds to be used towards the Branch Area Recreation Association's capital campaign of the new lights for the Branch Ball Park.

Ray Berres, representing Branch Area Recreational Park, advocated for a portion of the Town ARPA funds to be used towards the park. The funds would assist with the loss of revenue during the pandemic.

Jeremy Stradal, 7420 Homestead Rd, advocated for the Town ARPA funds to be used for town roads and culverts.

No one else present wished to speak, subsequently Chairperson Stradal closed public input at 6:14 p.m.

NEW BUSINESS

Discussion and possible action on ARPA Funds

Chairperson Stradal provided the amount of available ARPA funds. Clerk Backus informed the board that if the funds are used to replace culverts the County would still provide a 50/50 match. The culverts the Town should continue to replace should be under 36" since those culverts do not qualify for bridge aid from the County.

Supervisor Jost suggested some of the funds could be used to replace the playground equipment at the Branch Ball Park that has become a safety issue.

Chairperson Stradal explained the need for a severe weather siren around the Branch Ball Park area, which would benefit the whole community. The Town does not have one and it would be tied into the County's system.

Supervisor Wetenkamp agreed with Supervisor Jost regarding some funds should be spent on the equipment at the ballpark.

Clerk Backus informed the Board that the County's portion of the funds would need to be allocated by June 2024.

Valleskey and Berres advocated again for some of the funds to be used towards the capital campaign of the ballpark lights.

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE AUGUST 9, 2023**

The August 9, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:30 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, Jeremy Stradal-Road Foreman, and Jim Wiesner-Constable.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the July 12, 2023 meeting. Supervisor Wetenkamp moved to approve the meeting minutes, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the August 9, 2023 agenda. Stradal added the radio tower shared with Town of Cato. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Jost moved to approve the cash flow report, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:33 p.m.

No one present wished to speak, subsequently Chairperson Stradal closed public input at 6:33 p.m.

REPORTS

Constable – Constable Weisner had two calls on dogs running at large. Another call regarding a complaint of barking dogs at 1699 Skyline Dr.

Highway – Road Foreman Stradal reported that he will start scheduling bi-weekly dumpster pickups for the recycling center to ensure actual pickups versus calling each week. The 309 is fixed and is ready for the new equipment. There was a quote received from Schaus to install new ceiling diffusers because the current system drips. Chairperson Stradal moved to have Schaus complete the work, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEW BUSINESS

Discussion and possible action on Weather Sirens

Chairperson Stradal tabled and would be placed on next month’s agenda.

Discussion and possible action on Riverside Dr Cul De Sac

Chairperson Stradal explained Riverside Dr is a town road and cul de sac that was never finished. The property owner of 3527 Riverside Dr requested to concrete his driveway and abut the town cul de sac. Chairperson Stradal agreed to allow the concrete because the town did not have any plans to finish the road, until it was necessary. The cost to include the town’s portion of the cul de sac was \$2,998. The Road Foreman mentioned the price was cheaper than the work he would have completed.

Discussion and possible action on Shared Radio Tower

Chairperson Stradal reported the Town of Cato informed him there was \$11,000 in the radio tower joint account and the Town of Cato wished to dispense some of the funds. They suggested withdrawing \$5,000, which would

be split 50/50. Chairperson Stradal moved to withdraw the funds, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

OLD BUSINESS

Discussion and possible action on Resch Property-206 S Alverno Rd

Clerk Backus mailed certified letters to Resch; both came back with an unsuccessful outcome. Chairperson Stradal moved to send the property violation to the County, by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Just Property-6924 CTH JJ

Chairperson Stradal requested Constable Weisner to visit the property and discuss the issue of the tall grass with the property owner.

OTHER BUSINESS

Items for Next Month's

ARPA Funds

Severe Weather

Recycling Contract

Resch Property

Just Property

Vouchers

Clerk Backus presented the August vouchers. Supervisor Jost moved to approve the vouchers as presented for the month of July, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Monthly Meeting – September 13, 2023 at 6:30pm

Town Board and Rockwood FD Meeting – September 13, 2023 at 7:00pm

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 6:47 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

TOWN OF MANITOWOC RAPIDS
Special Meeting Minutes

Town Board and Branch Fire Department

The August 9, 2023 special meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 7:00 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

INTRODUCTIONS

Introductions were made by the Town Board and Branch Fire Department members.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 7:02 p.m.

No one present wished to speak, public comment was closed at 7:02 p.m.

DISCUSSION ITEMS

Chairperson Stradal reported the Branch FD covers 16 full and 2 partial sections of the Town. The assessed value for the sections covered is 176,607,900 with a mill rate of 0.70. This brings the 2023 contract amount to \$123,784.84. Branch First Responders covers 22 sections and the 2023 contract is \$7,700.00.

General financial condition of department

Captain Bryan Orth reported the Branch FD was in good financial condition.

Future major expenses.

Orth reported the next major expense would be replacing a fire engine. They will compare the new engines to used engines and determine what is best for their department. They will also need to replace Self-Contained Breathing Apparatus and parts for the equipment. They have received grants in the past, and they would apply for grants again for the SCBAs.

Branch First Responder Amy Kohlmann reported their next major expense would be replacing the defibrillator. The cost brand new would be between \$10,000 to \$15,000. A used defibrillator would be \$2,500 to \$5,000. There are smaller items that will be purchased throughout the year. They maybe start replacing some original equipment from 1997.

Equipment condition status.

Orth reported all equipment owned by Branch Fire Department.

Kohlmann reported all equipment owned by Branch First Responders.

Staffing/manpower both fire department and first responders

Orth reported Branch FD has 31 members. The average drill attendance for a monthly drill is around 15 members. They hold 12 drills per year.

Kohlmann reported Branch First Responders has 11 members. The average attendance for monthly drills and education is between five to six members.

Financial compensation discussion.

Orth reported they would like to receive the appropriate mill rate and look for increases when possible.

ARPA items.

Orth reported Branch FD currently does not have a need for the town's ARPA funds.

Kohlmann reported Branch First Responders would like to seek reimbursement for the extra expenses incurred by COVID.

Protection territory mapping-Ability to Cover Extra Territory.

Orth reported Branch FD would have the manpower to cover additional territory.

Kohlmann reported Branch First Responders would be able to expand if needed.

Discussion of concerned items.

Both Orth and Kohlmann did not have concerns.

There being no further discussion, Supervisor Jost moved to adjourn; seconded by Supervisor Wetenkamp, and the motion was adopted by acclamation. The meeting was adjourned at 7:24 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
SPECIAL MINUTES FROM THE AUGUST 30, 2023**

The August 30, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:00 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, and Jessica Backus-Clerk/Treasurer.

PUBLIC COMMENT

No one present wished to speak, subsequently Chairperson Stradal closed public input at 6:30 p.m.

NEW BUSINESS

Discussion and possible action on Variance Request for TLG Holdings LLC

Chairperson Stradal allowed Scott Valleskey to discuss the issue of this variance. Valleskey described the work they have completed so far on the building. They moved the entrance to the establishment from the westside to the southside because of safety concerns. The move allows patrons to exit the building into the parking lot instead of the side road. Then they built a lean-to off the westside of the building to add a small outdoor area. The lean-to also provides a safety feature from snow sliding off the metal roof falling on a person exiting the side door. The post that is in the right of way is a 4x4 that holds up the lean-to and would break away if necessary. They also have a certified survey scheduled to be provided to the Board of Adjustment for that meeting. Valleskey also contacted the State to determine if they were in the State right-of-way. The individual he talked with did not see an issue with the construction of the lean-to. Discussion took place. Supervisor Wetenkamp moved to approve the variance request for TLG Holdings LLC, seconded by Supervisor Jost. The vote was unanimously approved.

Chairperson Stradal moved to recommend to Planning and Zoning that TLG Holdings not be charged double for applying to Planning and Zoning after work has commenced, seconded by Supervisor Wetenkamp. The vote was unanimously approved.

Chairperson Stradal moved to add the lean-to construction to TLG Holdings current Town building permit 2023-5, seconded by Supervisor Jost. The vote was unanimously approved.

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 6:49 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE SEPTEMBER 13, 2023**

The September 13, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:30 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, Jeremy Stradal-Road Foreman, and Jim Wiesner-Constable.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the August 9, 2023 meeting. Supervisor Wetenkamp moved to approve the meeting minutes, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the September 13, 2023 agenda. Supervisor Jost moved to approve the agenda, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:32 p.m.

Ray Berres, Branch Area Recreation Association Representative, requested \$10,000 of the town ARPA funds received through Covid. He believes since the Park is in the Town and used by Town people, they could receive the money.

Bill Birkholz, does not agree that the ARPA funds should be used towards the ball park lights.

No one else present wished to speak, subsequently Chairperson Stradal closed public input at 6:36 p.m.

REPORTS

Constable – Constable Weisner reported four animals at large.

Highway – Road Foreman Stradal reported that they are cutting grass and ditches.

NEW BUSINESS

Discussion and possible action on ARPA Funds

Chairperson Stradal table until November or December meeting after the 2024 budget has been set.

Discussion and possible action on Weather Sirens

Chairperson Stradal table until November or December meeting after the 2024 budget has been set.

Discussion and possible action on Recycling Center

Supervisor Jost would like to request contract bids in the spring of 2024.

Discussion and Possible action on Employee Manual

Chairperson Stradal asked Clerk Backus to send the manual to the Town Attorney for review. Then the board will discuss at the next meeting.

OLD BUSINESS

Discussion and possible action on Resch Property-206 S Alverno Rd
Constable Weisner will contact the owners.

Discussion and possible action on Just Property-6924 CTH JJ
Constable Weisner reported the grass has been cut.

OTHER BUSINESS

Vouchers

Clerk Backus presented the September vouchers. Supervisor Wetenkamp moved to approve the vouchers as presented for the month of August, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Budget Work Meeting – October 11, 2023 at 6:00pm

Monthly Meeting – October 11, 2023 at 6:30pm

Town Board and Silver Creek FD Meeting – October 11, 2023 at 7:00pm

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 6:47 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

TOWN OF MANITOWOC RAPIDS
Special Meeting Minutes
Town Board and Rockwood Fire Department

The September 13, 2023 special meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 7:00 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

INTRODUCTIONS

Introductions were made by the Town Board and Rockwood Fire Department members.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 7:01 p.m.

No one present wished to speak, public comment was closed at 7:02 p.m.

DISCUSSION ITEMS

Chairperson Stradal reported the Rockwood FD covers 2 full and 3 partial sections of the Town. The assessed value for the sections covered is 38,265,045 with a mill rate of 0.70. This brings the 2023 contract amount to \$26,820.05.

General financial condition of department

Chief Tom Arndt reported the Rockwood FD was in good financial condition.

Future major expenses.

Arndt reported the next major expense would be some or all of the SCVA (12 air packs total). The current ones work fine right now but looking to upgrade with better ones. Always looking for a used tender.

Equipment condition status.

Arndt reported all equipment owned by Rockwood Fire Department.

Staffing/manpower both fire department.

Arndt reported Rockwood FD has 22 members. The first drill of the month is the most attended with between 12-15 members. They hold three drills a month.

Financial compensation discussion.

Arndt reported they would like to receive the appropriate mill rate and look for increases when possible.

Protection territory mapping-Ability to Cover Extra Territory.

Arndt reported Rockwood FD would have the manpower to cover additional territory.

Possible future structure of fire protection for the Town.

Chairperson Stradal questioned if there was another method of collaboration to help protect and service the township.

Discussion of concerned items.

Assistant Chief Schwalbe appreciated the thought of coming together to have open discussions.

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE OCTOBER 11, 2023**

The October 11, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:30 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, Jeremy Stradal-Road Foreman, and Jim Wiesner-Constable.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the September 13, 2023 meeting. Supervisor Wetenkamp moved to approve the meeting minutes, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the October 11, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Jost moved to approve the cash flow report, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:37 p.m.

No one present wished to speak, subsequently Chairperson Stradal closed public input at 6:37 p.m.

REPORTS

Constable – Constable Weisner reported two animals at large.

Highway – Road Foreman Stradal reported they continue to cut grass. He responded to a water drainage issue on Goodwin Rd. He questioned the possibility of repealing the no parking ordinance on S Parkview and Middle Rd since the parking lot is now built by Camp Vits. Chairperson Stradal commented that it can be reviewed.

NEW BUSINESS

Discussion and possible action on Employee Manual

Chairperson Stradal tabled until the manual has been reviewed by the Town Attorney.

Discussion and possible action on Bridge Aid

Chairperson Stradal moved to accept the Bridge Aid from the County, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Building Permit Fee Increase

Clerk Backus reported the Building Inspectors are raising their inspection fees by \$50. To cover the increase, the Town will need to increase the Building, Electrical, Plumbing Inspection fees by \$50. Chairperson Stradal moved to approve the increase, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

OLD BUSINESS

Discussion and possible action on Resch Property-206 S Alverno Rd

Constable Weisner has contacted the owner and discussed the town violation.

OTHER BUSINESS

Items for Next Month

Bryce Fischer-Conditional Use Permit
Bid Opening for Truck
ARPA Funds

Vouchers

Clerk Backus presented the October vouchers. Supervisor Wetenkamp moved to approve the vouchers as presented for the month of Sept, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Bid Opening for Sale of Truck – November 8, 2023 at 6:15pm

Public Hearing – November 8, 2023 at 6:30pm

Special Electors Meeting – November 8, 2023 to immediately follow the Public Hearing

Monthly Meeting – November 8, 2023 to immediately follow the Special Electors Meeting

Town Board and Silver Creek FD Meeting – November 8, 2023 to immediately follow the Monthly Meeting

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 6:56 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

TOWN OF MANITOWOC RAPIDS
MINUTES OF THE BID OPENING SPECIAL MEETING FROM NOVEMBER 8, 2023

The special meeting on November 8, 2023 for the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:15 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called and members present were: Josh Stradal, Chairperson; Tom Wetenkamp, 1st Supervisor; John Jost, Supervisor 2, Jessica Backus, Clerk/Treasurer; and Jeremy Stradal, Road Foreman.

NEW BUSINESS

Discussion and Possible Action on 1998 International Truck Bids

Four bids were received. Supervisor Wetenkamp moved to accept the highest bid from Tisler of \$12,777; seconded by Supervisor Jost, and unanimously approved.

ADJOURNMENT

There being no further Town business, Supervisor Wetenkamp moved to adjourn at 6:18 p.m. seconded by Supervisor Jost. Unanimously approved.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

TOWN OF MANITOWOC RAPIDS
Public Budget Hearing – November 8, 2023

Chairperson Stradal called the Public Hearing to order at 6:30pm.

Chairperson Stradal opened the floor to public comment regarding the 2024 Proposed Budget.

No one present wished to speak, subsequently Chairperson Stradal closed public input at 6:31 pm.

Joe Stanzel moved, seconded by Kevin Krueger to adjourn the Public Hearing at 6:32pm. Unanimously approved.

TOWN OF MANITOWOC RAPIDS
Special Town Electors Minutes – November 8, 2023

Chairperson Stradal called the Special Town Electors meeting to order at 6:32pm.

Chairperson Stradal looked for a motion, Joe Stanzel moved, seconded by Ron Wiesner to adopt Resolution 2023-3 for Electors to Adopt the 2023 Town Tax Levy. Unanimously approved by the electors.

Josh Stradal moved to adjourn the Special Town Electors Meeting at 6:32pm; seconded by John Jost. Unanimously approved.

Attendance held 13 electors.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

Resolution No. 2023-3

**RESOLUTION FOR ELECTORS TO ADOPT THE TOWN TAX LEVY
AT SPECIAL TOWN MEETING OF THE ELECTORS**

WHEREAS, s. 60.10(1)(a) of Wis. Statutes authorizes the town electors of a town to adopt the town tax levy at a town meeting of the electors;

WHEREAS, a special town meeting of the electors has been called for this 8th day of November, 2023;

WHEREAS, the electors, after proper notice, have with a special town meeting vote, authorized the Town of Manitowoc Rapids to adopt the allowable state levy limit;

NOW, THEREFORE, the special town meeting of the Town of Manitowoc Rapids, Manitowoc County, Wisconsin, by a majority vote of the eligible electors voting on this 8th day of November, 2023 duly assembled and voting resolves and orders as follows:

BE IT RESOLVED, the town electors of the Town of Manitowoc Rapids, Manitowoc County, Wisconsin hereby adopt the town tax levy for 2023 to be collected in 2024 in the amount of \$583,914.00.


The town clerk shall properly post or publish this resolution as required by law under s. 60.80(1)(a), Wis. Statutes within 30 days of adoption.

Adopted this 8th day of November, 2023, at a Special Town Meeting of the electors.


Number of town electors voting aye 13

Number of town electors voting nay Ø

Number abstaining or not voting (if determined) Ø


Town Chairperson

Attest:


Town Clerk

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE NOVEMBER 8, 2023**

The November 8, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 6:32 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Josh Stradal-Chairperson, Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, and Jeremy Stradal-Road Foreman. Jim Wiesner-Constable was excused.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Chairperson Stradal presented the minutes from the October 11, 2023 meeting. Supervisor Jost moved to approve the meeting minutes, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Chairperson Stradal presented the November 8, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 6:35 p.m.

Randy Drumm, S Parkview Rd, would like the Town Board to discuss fixing S Parkview Rd because it has become a dangerous road to drive on.

No one else present wished to speak, subsequently Chairperson Stradal closed public input at 6:37 p.m.

REPORTS

Highway – Road Foreman Stradal received quotes for sand from Jim’s Excavating and fuel from Maribel Grain. Supervisor Jost moved to accept both quotes, seconded Supervisor Wetenkamp. Upon vote, the motion was carried unanimously. Stradal recommended S Parkview Rd for the Local Road Improvement Project, and a second project could be of N Union Rd. Chairperson Stradal moved to accept the recommendation, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

NEW BUSINESS

Discussion and possible action to adopt the 2024 Proposed Budget and 2023 Tax Levy

Chairperson Stradal moved to adopt the 2024 Proposed Budget and 2023 Tax Levy; seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Rezone Request for Jack Ploederl/Paul Liermann

Randy Drumm, Land Use Committee Rep., informed the Board of the proposed rezone request from JJ Ploederl (applicant) and Paul Liermann (landowner). They proposed the 8 acres zoned EA be rezoned to SE to build a future home. The applicant met all the requirements and signed the right to farm. The Land Use Committee recommend approval of the rezone request to the Town Board. Supervisor Wetenkamp moved to approve the rezone, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Conditional Use Permit for Bryce Fischer

Chairperson Stradal had been informed the Conditional Use Permit was no longer requested.

Discussion and possible action on Ordinance to Regulate and Prohibit Parking of Vehicles within the Town of Manitowoc Rapids (N & S Parkview Rd)

Chairperson Stradal informed the Board with the new parking lot at the entrance of Camp Vits Park people are no longer parking on the shoulders of N and S Parkview Rd. Road Foreman Stradal requested the 'No Parking' signs be removed. Chairperson Stradal moved to revoke the ordinance and remove the signs, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Creating an Ordinance regulating Driveway Requirements

Chairperson Stradal requested an ordinance be created regulating driveway requirements and further discussed at the next meeting.

Discussion and possible action regarding Fire Department Contracts

Chairperson Stradal moved to approve the Fire Department Contracts for Branch, Rockwood, and Silver Creek, seconded by Supervisor Wetenkamp. Upon vote, the motion carried unanimously.

Discussion and possible action regarding First Responder Contracts

Supervisor Wetenkamp moved to approve the First Responder Contracts for Branch and Silver Creek, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Employee Manual

Supervisor Wetenkamp moved to approve the Employee Manual, seconded by Supervisor Jost. Upon discussion and vote, the motion was carried unanimously.

Discussion and possible action on ARPA Funds

Chairperson Stradal moved to gift \$5,000 to the Branch Ball Park for the next major improvement of the park's playground equipment, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously. A letter will be sent with the check to inform the Branch Area Recreational Association that the gift is intended for the playground equipment.

OLD BUSINESS

Discussion and possible action on Resch Property-206 S Alverno Rd

Joe Stanzel reported that Ms. Resch contacted him regarding a controlled burn to raze the rest of the burnt home. Stanzel informed her that she would need to place all materials on the garage for a burn pile. He has not heard back from her to date.

OTHER BUSINESS

Items for Next Month

Driveway Ordinance; Resch's Property

Vouchers

Clerk Backus presented the November vouchers. Chairperson Stradal moved to approve the vouchers as presented for the month of October, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Monthly Meeting – December 13, 2023 at 6:30 p.m.

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 7:01 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MANITOWOC COUNTY, WISCONSIN**

ORDINANCE NO. 2013-1

**AN ORDINANCE TO REGULATE AND PROHIBIT PARKING OF VEHICLES
WITHIN THE TOWN OF MANITOWOC RAPID
(N & S Parkview Road)**

The Town Board of the Town of Manitowoc Rapids, pursuant to its village powers and pursuant to Sections 349.13 and 346.55, Wis. Stats., in order to provide for the welfare and safety of the residents of the Town of Manitowoc Rapids, and in the interest of public safety and health, do ordain as follows:

SECTION 1. DEFINITIONS. For the purposes of this Ordinance:

- (a) "Operator" means a person who drives or has in the actual physical control of a vehicle.
- (b) "Park" or "parking" means the halting of a vehicle, whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.
- (c) "Vehicle" means every device in, upon or by which any person or property is or may be transported or drawn upon a highway, except railroad trains.

SECTION 2. PARKING PROHIBITED. It shall be unlawful for any person to park a vehicle within the following described areas in the Town of Manitowoc Rapids, Manitowoc County, Wisconsin, at any time.

- (a) North Parkview Road. Both sides of road from Middle Road north and east to the end.
 - a. South Parkview Road. Both sides of road from Middle Road south until railroad tracks.

SECTION 3. REMOVAL OF VEHICLE. The Town Constable and the Manitowoc County Sheriff's Department are each authorized to move any vehicle parked in violation of this Ordinance or require the operator in charge thereof to move the vehicle to a position where parking is permitted. The removal may be performed by the Constable or sheriff, or under its direction, or contracted for. The charge for removal is the responsibility of the owner or operator of the vehicle and shall be the actual cost thereof pursuant to Section 349.13 (3), Wis. Stat.

SECTION 4. PENALTIES. The penalty for violating any provision of this Ordinance shall be a forfeiture of \$ 100 for the first offense; \$ 200 for the second offense; \$ 300 for the third offense and subsequent offenses, together with the costs of prosecution according to law. The penalty is in addition to the costs of removal provided in Section 3 hereof.

SECTION 5. ENFORCEMENT. The Town of Manitowoc Rapids Constable and the Manitowoc County Sheriff's Department are each separately empowered to enforce the provisions of this Ordinance, including to issue citations for violations hereof and to provide for removal of the vehicle.

SECTION 6. TRAFFIC CONTROL SIGNS. The prohibitions contained herein shall be effective upon (1) adoption and publication of this Ordinance and (2) the placement and erection of official traffic control signs indicating the prohibitions and limitations set forth herein.

SECTION 7. SEVERABILITY. The provisions of this Ordinance are severable. If any portion hereof is found to be invalid or unconstitutional or unenforceable by a court of competent jurisdiction, the remaining portions hereof shall remain in full force and effect.

Adopted September 11, 2014

TOWN OF MANITOWOC RAPIDS TOWN BOARD

By: David Korte, Chairperson

ATTEST: Jessica Backus, Clerk/Treasurer

REVOKED
11/18/2023

TOWN OF MANITOWOC RAPIDS
Special Meeting Minutes

Town Board and Silver Creek Fire Department and First Responders

The November 8, 2023 special meeting of the Town of Manitowoc Rapids meeting was called to order by Chairperson Stradal at 7:10 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

INTRODUCTIONS

Introductions were made by the Town Board and Silver Creek Fire Department members.

PUBLIC COMMENT

Chairperson Stradal opened public comment at 7:12 p.m.

No one present wished to speak, public comment was closed at 7:12 p.m.

DISCUSSION ITEMS

Chairperson Stradal reported the Silver Creek FD covers 8 full and 3 partial sections of the Town. The assessed value for the sections covered is 80,622,054 with a mill rate of 0.75. This brings the 2024 contract amount to \$60,466.54.

General financial condition of department

Chief Joe Stanzel reported the Silver Creek FD was in good financial condition.

Future major expenses.

Stanzel reported the department recently purchased two new trucks, so no major purchases at this time.

Equipment condition status.

Stanzel reported all equipment owned by Silver Creek Fire Department.

Staffing/manpower both fire department.

Stanzel reported Silver Creek FD has 31 members and 10 first responders. The fire department holds monthly drills and training with about 15-18 members attending. The first responders join the FD for their training along with their own training.

Possible future structure of fire protection for the Town.

Chairperson Stradal questioned if there was another method of collaboration to help protect and service the township.

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

**TOWN OF MANITOWOC RAPIDS
MINUTES FROM THE DECEMBER 13, 2023**

The December 13, 2023 meeting of the Town of Manitowoc Rapids meeting was called to order by Supervisor Wetenkamp at 6:30 p.m. at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

ROLL CALL

The roll was called, and members present were: Tom Wetenkamp-Supervisor 1, John Jost-Supervisor 2, Jessica Backus-Clerk/Treasurer, Constable Jim Wiesner, and Jeremy Stradal-Road Foreman. Josh Stradal-Chairperson was excused.

APPROVAL OF MINUTES – APPROVAL OF AGENDA

Supervisor Wetenkamp presented the minutes from the November 8, 2023 meetings. Supervisor Jost moved to approve the meeting minutes, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Supervisor Wetenkamp presented the December 13, 2023 agenda. Supervisor Wetenkamp moved to approve the agenda, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

TREASURER’S REPORT

Clerk Backus presented the cash flow report. Supervisor Wetenkamp moved to approve the cash flow report, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

PUBLIC COMMENT

Supervisor Wetenkamp opened public comment at 6:32 p.m.

No one present wished to speak, subsequently Supervisor Wetenkamp closed public input at 6:33 p.m.

REPORTS

Constable – Constable Wiesner reported he received two calls for November.

Highway – Road Foreman Stradal reported Tisler Trucking completed the culverts the company was awarded. However, he has received multiple concerns about the patchwork on various culverts. He had to post ‘Bump’ signs due to the poor patchwork. Supervisor Jost moved to pay half of the invoice and pay the other half once the patchwork has been fixed, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously. Stradal will inform Tisler Trucking of the issues.

NEW BUSINESS

Discussion and possible action on appointment to Town Land Use Committee-Gabe Vogel

Supervisor Wetenkamp moved to approve the appointment of Gabe Vogel, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Joint Powers Agreement

Supervisor Jost moved to approve the Joint Powers Agreement, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Audit Agreement

Supervisor Wetenkamp moved to approve the Audit Agreement, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Clerk/Treasurer Contract

Supervisor Jost moved to approve the Clerk/Treasurer Contract, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Resolution 2023-4 to Amend the 2023 Budget

Supervisor Wetenkamp moved to approve Resolution 2023-4 to Amend the 2023 Budget, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously.

Discussion and possible action on Resolution 2023-5 Appointing Election Officials

Supervisor Jost moved to approve Resolution 2023-5 Appointing Election Officials for the Town of Manitowoc Rapids, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

Discussion and possible action on Creating an Ordinance regulating Driveway Requirements

Clerk Backus will continue to work with Road Foreman Stradal and Attorney Reynolds on creating the ordinance. A draft will be presented at January's meeting.

Discussion and possible action on Jurisdictional Transfer of CTH CL, CTH CS, and CTH R

Highway Commissioner Grotegut reported contractors and residents are unsure whether they need to contact the County Highway or the City of Manitowoc for various permits along these road segments. These transfers would put the City of Manitowoc in control of access, utility permits, and maintenance for the future.

Supervisor Wetenkamp moved to approve the Town of Manitowoc Rapids accepting the transfer of CTH R or North Rapids Rd from CTH P to Waldo Blvd, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously. The estimated mileage for the Town of Manitowoc Rapids will accept is .25 and the City would accept 1.4 for a total mileage of 1.65. Effective January 1, 2025-City of Manitowoc will take over maintenance October 1, 2024.

Supervisor Jost moved to approve the Town of Manitowoc Rapids accepting the transfer of CTH R or South Rapids Rd from Broadway St to Custer St, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously. The estimated mileage for the Town of Manitowoc Rapids will accept is .51 and the City would accept .50 for a total mileage of 1.01. Effective January 1, 2025-City of Manitowoc will take over maintenance October 1, 2024.

Supervisor Wetenkamp moved to approve the Town of Manitowoc Rapids accepting the transfer of CTH CS or West Custer from S Alverno Rd to S Rapids Rd, seconded by Supervisor Jost. Upon vote, the motion was carried unanimously. The estimated mileage for the Town of Manitowoc Rapids will accept is .7 and the City would accept .79 for a total mileage of 1.49. Effective January 1, 2025-City of Manitowoc will take over maintenance October 1, 2024.

Supervisor Jost moved to approve the Town of Manitowoc Rapids accepting the transfer of CTH CL or Hecker Rd from US 151 to Viebahn St, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously. The estimated mileage for the Town of Manitowoc Rapids will accept is .1 and the City would accept .57 for a total mileage of .67. Effective January 1, 2025-City of Manitowoc will take over maintenance October 1, 2024.

Discussion and possible action on Building Permit Fee Increase

Clerk Backus reported Building Inspector Maloney and Jindra increased their fee from the original \$50 increase approved in October to \$65 for each of their services. Supervisor Jost moved to approve the additional \$15 increases, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

OLD BUSINESS

Discussion and possible action on Resch Property-206 S Alverno Rd

Silver Creek Fire Chief Joe Stanzel reported the controlled burn will take place on Saturday by the Fire Department.

OTHER BUSINESS

Items for Next Month

Driveway Ordinance

Vouchers

Clerk Backus presented the December vouchers. Supervisor Jost moved to approve the vouchers as presented for the month of November, seconded by Supervisor Wetenkamp. Upon vote, the motion was carried unanimously.

NEXT MEETING DATES

Monthly Meeting – January 10, 2024 at 6:30 p.m.

There being no further discussion, Supervisor Wetenkamp moved to adjourn; seconded by Supervisor Jost, and the motion was adopted by acclamation. The meeting was adjourned at 6:56 p.m.

Respectfully submitted,
Jessica Backus, Clerk/Treasurer

Resolution No. 2023-4

RESOLUTION TO AMEND THE 2023 BUDGET

A resolution changing the 2023 budget of the Town of Manitowoc Rapids, Manitowoc County, Wisconsin, adopted by a two-thirds majority vote of the entire membership of the town board under Wis. Stat. § 65.90(5).

WHEREAS, year-to-date, the Capital Outlay Reserve Fund has a balance of \$246,273.12;

WHEREAS, year-to-date, the ARPA Reserve Fund has a balance of \$140,522.56;

WHEREAS, year-to-date, the General Government Expense Account has a deficit of \$3,980.00;

WHEREAS, year-to-date, the Public Works Expense Account has a deficit of \$88,749.52;

WHEREAS, year-to-date, the Other Financing Uses Account has a deficit of \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED the town board of the Town of Manitowoc Rapids does hereby resolve and order as follows:

That the sum of \$3,980.00 is hereby transferred from the ARPA Reserve Account to the General Government Expense Account (Express Vote Machine).

That the sum of \$40,467.02 is hereby transferred from the Capital Outlay Reserve Account to the Public Works Expense Account (N Union Rd Bridge).

That the sum of \$39,165.00 is hereby transferred from the ARPA Reserve Account to the Public Works Expense Account (Culverts).

That the sum of \$5,000.00 is hereby transferred from the ARPA Reserve Account to the Other Financing Uses Expense Account (Branch Park Playground Equipment Gift).

Adopted this 13th day of December, 2023.

Tom Metcher
Town Chairperson Supervisor 1

Attest:

Jessie Barker
Town Clerk

Roll Call Vote of the Town Board:

Chairperson Excused
Supervisor 1 Y
Supervisor 2 Y

Resolution No. 2023-5

RESOLUTION APPOINTING ELECTION OFFICIALS
FOR THE TOWN OF MANITOWOC RAPIDS

The following individuals have taken state required training to serve in the following election official capacities for the two year election cycle of 1/1/2024-12/31/2025, pursuant to Wis. Stat. §7.30(4)(a) and §7.30(6)(a).

<u>Election Officials</u>	<u>Affiliation</u>
Adam Backus	Unaffiliated
Mary Ellen Beebe	Unaffiliated
Diane Budnik	Unaffiliated
Ronald Budnik	Unaffiliated
Cheryl Domrath	Unaffiliated
Marge Engelbrecht	Unaffiliated
Gloria Heinzen	Unaffiliated
Marietta Johnson	Unaffiliated
Sharon Jost	Unaffiliated
Nancy Klingeisen	Unaffiliated
Joan Karnofsky	Republican
Sue Krcma	Unaffiliated
Kathy Leist	Unaffiliated
Patricia Olson	Unaffiliated
Nona Korte	Unaffiliated
Helen Satori	Republican
Carol Starck	Unaffiliated
Jeremy Stradal	Unaffiliated
Doreen Strouf	Unaffiliated
Mike Valleskey	Unaffiliated

I HEREBY CERTIFY that the above individuals have met or will meet, before the first election to be served, the training requirements as pursuant to Wis. Stat. §7.31 and §7.315 to serve as election officials and have been appointed by the Town of Manitowoc Rapids Town Board by a majority vote to serve as the 2024-2025 Election Officials for the Town of Manitowoc Rapids.

Adopted this 13th day of December, 2023


Town Board ~~Chairman~~ Supervisor 1

Attest:


Clerk/Treasurer