

**TOWN OF MANITOWOC RAPIDS
MINUTES OF THE BOARD OF REVIEW FROM MAY 12, 2021**

The Board of Review was called to order on May 12, 2021 at 6:55 p.m. by Josh Stradal, Chairperson for Town of Manitowoc Rapids at the Town Hall, 8624 CTH JJ, Manitowoc, WI.

Supervisor Wetenkamp moved to postpone the BOR until August 4, 2021 at which time the 2020 Assessment Roll would be complete, seconded by Supervisor Jost. Upon vote, the motion carried unanimously. The meeting adjourned at 6:57 p.m.

**TOWN OF MANITOWOC RAPIDS
MINUTES OF THE BOARD OF REVIEW FROM AUGUST 4, 2020**

The Board of Review (BOR) reconvened on August 4, 2021 at 5:00 p.m. at the Town of Manitowoc Rapids Town Hall.

Roll call was taken and the BOR members present were Josh Stradal, Town Chairperson; John Jost, 2nd Supervisor; Randy Drumm, Town Resident and Alternate BOR Member. Others present, Jessica Backus, Town Clerk/Treasurer and Scott Tennessen, Town Assessor.

Supervisor Jost, nominated Josh Stradal as BOR Chairperson, seconded by Randy Drumm. Upon vote, the motion carried unanimously.

Chairperson Stradal, nominated John Jost as BOR Vice-Chairperson, seconded by Randy Drumm. Upon vote, the motion carried unanimously.

Chairperson Stradal asked Clerk Backus if BOR members had attended the required BOR training. Clerk Backus informed the Chair that Supervisor Jost attended the training. His affidavit and exam is on file and had been appropriately filed with the Wisconsin Department of Revenue. The training requirement of at least one member has been met within the two-year window of today's meeting.

Clerk Backus stated the Town does have an ordinance for confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af)), a policy regarding the procedure for sworn telephone testimony and sworn written testimony, and a policy regarding the procedure for waiver of BOR hearing requests

Clerk Backus stated there were no new law changes for 2021 BOR.

Assessor Tennessen provided an annual assessment report and what the level of assessment was for the Town. The report was turned over to the board. The Assessor confirmed that he will file the report with the WI-DOR after the BOR.

Clerk Backus received the assessment roll and sworn statements from the Assessor and confirmed the affidavit was completed and signed. There were no corrections of error made under state law (sec. 70.43, Wis. Stats.)

Chairperson Stradal verified with the Assessor that there were zero open book changes.

Chairperson then offered the taxpayers the opportunity to examine the assessment roll. (No one was in attendance to review the roll.)

There were no objections presented during the two-hour duration of the BOR.

Supervisor Jost moved to adjourn the 2021 BOR, seconded by Randy Drumm. Upon vote, the motion carried unanimously. The BOR adjourned at 7:00 p.m.

Respectfully submitted,
Jessica Backus, BOR Clerk